



## Description of the contents of the information management map of public administration

Below, the contents of the information management map are listed together with relevant descriptions to facilitate the use of information.

### Fields in the information management map and their descriptions

#### Shared information pools

**Name of the information pool:** An entity containing datasets used by the authorities in the performance of their tasks or for their other activities that is processed through information systems or manually. A shared information pool means an information pool designed and maintained for several actors, the information in which can be disclosed and exploited for different purposes (Act on Information Management in Public Administration 906/2019, section 2). The name of the information pool is given in the form used in legislation.

**Part of the information pool:** A separately named sub-entity included in the information pool (register, dataset or similar). The name of the information pool sub-entity is given in the form used in legislation.

**Other well-established title used for the information pool:** A name other than that used in legislation, such as an established abbreviation.

**Purpose of use:** Task or other activity for which the information in the information pool is processed as stated in legislation.

**Statute and provision concerning the information pool:** Statute (name and number of the statute) and the section, subsection, paragraph or subparagraph laying down provisions on the task, obligation or right.

**Administrative responsibility for the information pool:** The authority or actor with administrative responsibility for the maintenance of the information pool.

**Data controller:** Data controller or controllers of the datasets maintained in the information pool. The controller is a natural or legal person, public authority, agency or other body which, alone or jointly with others, determines the purposes and means of the processing of personal data (General Data Protection Regulation (2016/679), Article 4(7)).

**Classification of information content in the information pool:** Classification used in the information management map to describe the information content in information pools. Details regarding information content in information pools are provided in legislation.

**Responsible ministry:** Ministry responsible for preparing regulation on the information pool.

**Information about the update:** Information on when the data concerning the shared information pool were added to the data. Given at the accuracy of the data updating round (year/round).

**Disclosure of information from information pools**

**Disclosing party:** The decision to grant access to an official document shall be made by the authority in possession of the document (Act on the Openness of Government Activities (621/1999), section 14). The actor or authority responsible for the disclosure of information, in the form stated in legislation or in another established manner.

**Information pool from which information is mainly disclosed:** The main information pool used in the disclosure of data, the information in which is mainly maintained for the tasks of the disclosing authority.

**Classification of the content of information to be disclosed:** The content of the information to be disclosed presented using a keyword classification created for the information management map. Details regarding information to be disclosed are provided in legislation.

**Statute regarding the obligation to disclose information:** Statute (name and number of the statute) containing the provision regarding the disclosure of information.

**Statute and provision regarding the obligation to disclose information:** Statute (name and number of the statute) and the section, subsection, paragraph or subparagraph laying down provisions on the disclosure of information.

**Ministry responsible for regulation on the disclosure obligation:** Ministry responsible for preparing regulation on the disclosure of information.

**Recipient:** An authority or other actor who has the right provided by law to receive information from the disclosing authority or other actor. The authority or actor receiving the disclosed data, in the form stated in legislation.

**Task for which the information is disclosed:** The statutory task requiring the disclosure of information of the authority or other actor receiving the information in the form stated in legislation.

**Information pool receiving the information:** An entity containing datasets used by the authorities in the performance of their tasks or for their other activities that is processed through information systems or manually (Act on Information Management in Public Administration 906/2019, section 2). The name of the information pool is given in the form used in legislation.

**Information about the update:** Information on when the data concerning the disclosure of information were added to the data. Given at the accuracy of the data updating round (year/round).

### **Statutory duties of central government**

**State agency or public body:** A central government authority for whom a duty has been laid down. The name is given in the form proposed by the regulation.

**Authority:** A separate authority operating in a government agency or public body for which a duty has been laid down. The name is given in the form proposed by the regulation.

**Other well-established title:** A name other than that used in legislation, such as an established abbreviation.

**Statutory duty:** Duty assigned to state agency or public body or authority in the form proposed by legislation.

**Classification of statutory duties:** Classification used in the information management map to generalise the statutory duties. Details regarding the duties are provided in legislation.

**Statute concerning the duty:** Statute (name and number of the statute) containing the provision regarding the duty.

**Statute and provision concerning the duty:** Statute (name and number of the statute) and the section, subsection, paragraph or subparagraph laying down provisions on the duty.

**Ministry responsible for regulation on the duty:** Ministry responsible for preparing regulation on the duty.

**Information about the update:** Information on when the data concerning the duty were added to the data. Given at the accuracy of the data updating round (year/round).

### **Statutory duties of municipalities**

**Statutory duty:** Duty assigned to municipality as authority in the form proposed by legislation.

**Classification of statutory duties:** Classification used in the information management map to generalise the statutory duties. Details regarding the duties are provided in legislation.

**Statute concerning the duty:** Statute (name and number of the statute) containing the provision regarding the duty.

**Statute and provision concerning the duty:** Statute (name and number of the statute) and the section, subsection, paragraph or subparagraph laying down provisions on the duty.

**Ministry responsible for regulation on the duty:** Ministry responsible for preparing regulation on the duty.

**Information about the update:** Information on when the data concerning the duty were added to the data. Given at the accuracy of the data updating round (year/round).

### **Statutory duties of wellbeing services counties**

**Statutory duty:** Duty assigned to wellbeing services county as authority in the form proposed by legislation.

**Classification of statutory duties:** Classification used in the information management map to generalise the statutory duties. Details regarding the duties are provided in legislation.

**Statute concerning the duty:** Statute (name and number of the statute) containing the provision regarding the duty.

**Statute and provision concerning the duty:** Statute (name and number of the statute) and the section, subsection, paragraph or subparagraph laying down provisions on the duty.

**Ministry responsible for regulation on the duty:** Ministry responsible for preparing regulation on the duty.

**Information about the update:** Information on when the data concerning the duty were added to the data. Given at the accuracy of the data updating round (year/round).